

**Instructions for Public Notice of an  
Application for a Gambling Establishment License**

DGC-LIC. 102 (Rev. 07/03)

**INSTRUCTIONS FOR PUBLIC NOTICE OF  
AN APPLICATION FOR A  
GAMBLING ESTABLISHMENT LICENSE**

Pursuant to Division of Gambling Control (Division) regulations, California Code of Regulations, Title 11, Division 3, Article 4, section 2034, an applicant for licensure of a proposed gambling establishment, or an existing gambling establishment that is requesting expansion, shall notify every resident and owner of real property within the required radius of the premises of the proposed gambling establishment or expansion. The required radius is designated as follows:

- (1) Group I licensee: 5,000 feet.
- (2) Group II licensee: 1,000 feet.
- (3) Group III licensee: 500 feet.

Measurement is a straight line distance from the establishment premises to any residence or property address. If any portion of the residence or property is within the required radius of the establishment as stated above, those residents and owners of real property must be notified.

Notification shall be made by using a Public Notice of an Application for a Gambling Establishment License, form DGC-LIC. 102A (Rev. 07/03). Each notice must be mailed in a properly addressed and stamped envelope; or, by publishing such notice in a daily newspaper of general circulation, other than a legal or professional trade publication, in the city in which the premises is situated. The notice must run for ten consecutive days and be printed in a 10 point font.

Pursuant to the Division's regulations, California Code of Regulations, Title 11, Division 3, Article 4, section 2034, within 90 calendar days of the date an applicant is notified that an application is complete, a Declaration of Compliance form, DGC-LIC. 100 (Rev. 07/03), must be executed and mailed to the Division. A written list of the names and addresses of all persons notified by mail, or a copy of the published notice including dates published and name of newspaper, must be kept by the applicant for at least 90 calendar days from the date the final action is taken on the application and must be made available to the Division, upon request, during that time frame.